

## **Discussion Paper re Support Roles for SACRE – 16 June 2022**

SACRE has a broad ranging role. This includes the development of a local agreed syllabus for the teaching of religious education, oversight and guidance for collective worship as well as monitoring and evaluating quality of provision and outcomes across schools and academies. It is also important to engage with the local community and ensure representation from across faiths and groups within the county, working in a collegiate, consultative and inclusive way. This requires a range of expertise and support for the board and this paper is by way of outlining how those roles are met.

Below are the roles and their associated remits for further discussion by SACRE.

### **Children's Services Representative:**

This person is appointed to represent the local authority and school improvement services in the county and to support SACRE in carrying out its statutory duties. This includes:

- Liaising and engagement with NASACRE where appropriate and responding to the national agenda
- Joining the South East Central Regional SACRE Meetings with the specialist adviser
- Agenda planning for SACRE meetings
- Write the development plan and update and evaluate this during the year
- Working with the Chair of SACRE to support that person in undertaking their role
- Liaising with the SACRE appointed administrator to ensure the board runs smoothly
- Reviewing minutes and papers for the board
- Preparing papers as needed
- Giving presentations on key items at the board
- Budget management
- Liaisons with external bodies including our partner organisation, RE Today around managing the deliverables in the contract, planning, conferences and ongoing CPD
- Liaison and catch-up calls with the primary and secondary network leads
- Catch-up calls with the specialist RE adviser
- Joining working groups or focus groups as required
- Governor training and engagement
- Liaison with schools and responding to enquiries as required

### **Specialist RE Adviser to SACRE:**

Adviser support is required from an experienced RE specialist with links to national organisations to be able to work positively with the SACRE board in East Sussex. The role of the adviser includes:

- Support with the development and implementation of the agreed syllabus
- Being familiar with the statutory requirements for the teaching of RE and collective worship and being familiar with the work of SACRE boards so that advice and support can be given to the board
- To attend planning meetings for the SACRE board to support them in carrying out their role
- Being able to write guidance documents for schools that relates to the teaching of RE and collective worship
- Attending the South East Central Regional SACRE meetings and reporting back to SACRE
- Attending national events as appropriate to inform the work of SACRE
- Sharing best practice from other local authorities and schools

- Be a member of working groups or focus groups as needed, such as the schools working group
- Support the development of the CPD programme for RE
- Contribute to the writing of the development plan
- Liaise with the Children's Services Lead and network leads

#### **Primary and Secondary Network Leads:**

- Plan for and lead the termly network meetings for their phases
- Agenda plan for these meetings
- With the agreement of SACRE commission support and plan for CPD for primary and secondary phases that is meeting the needs of the schools and supports the development of quality provision
- Support the delivery of CPD
- Liaise with the specialist adviser and children's services representative to ensure coherent support for schools